

## **STUDENT ATTENDANCE RECORDS**

As part of the school district's records, the daily attendance of each student shall be recorded and maintained on file with the permanent records of the building secretary.

It is the responsibility of the principals to ensure that such reports are filed with the custodian of school records.

Legal Reference: Iowa Code §§ 294.4; 299  
281 I.A.C. 12.3(4).

Cross Reference: 501 Student Attendance  
506 Student Records

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